

BIM Coordinator

AUX Architecture seeks a BIM Coordinator with 5+ years of architectural and Revit experience. Founded in 2008, AUX creates spaces that feel good. The Downtown Los Angeles-based practice brings craft and clarity to designs at every scale—from hearth to urban realm. Functionality, sustainability, and beautiful materials are hallmarks of the practice's skillful architecture. We work on high-end residential, multi-family, mixed use, hospitality and arts projects locally, nationally and internationally. AUX is a collaborative work environment that values its employees and is looking for motivated people with great attitudes to join the team.

The Revit BIM Coordinator role is to provide leadership and support to the production teams responsible for the BIM modeling and production services and deliverables AUX Architecture provides to our clients. The BIM Coordinator is involved with all areas of BIM creation and maintenance, working with multidisciplinary teams of architects and engineers. They report directly to the Founding Principal and Director of Finance/Operations. This position may also be assigned to teams and or projects where they would report directly to the project manager for that team or project.

Roles & Responsibilities will include, but are not limited to:

Software

- Report on the company's current and projected state in regards to BIM implementation and create upgrade strategies for the BIM implementation effort.
- Manage software products including but not limited to incorporating new version releases and customization of the product. This will involve coordination with our IT team.
- Stay informed on other BIM related software/plugins and how they work with Revit.
 - Liaison with vendors as needed
 - Attend webinars and workshops
- Stay informed on best practices for use of Revit Architecture and BIM.
- Create written technology evaluations and budgets for future technology adoption that aligns with the company goals.

Standards

- Chair the company's BIM committee
- Responsible for BIM standards/documentation development, implementation, and enforcement at all phases of the project.
 - Creation and maintenance of the software template files to assure standards
 - Provide quality control for completeness and adherence to company standards of all drawings produced
- Train and oversee the day-to-day activities of the BIM Team to ensure BIM standards are maintained in the creation of the Architectural Revit model
- Provide Revit Architecture Fundamental and continuing training to staff
- Provide technical orientation to New Hires regarding BIM tools
- Test potential new hires skills in BIM
- Provide support for 3D printing and rendering as related to BIM workflow.

Project Interface:

- Support project standards coordination with outside project teams.
- Assist on project work - Project setup, modeling and detailing, as needed.
- Create Revit families in response to project needs.
- Help resolve BIM design issues

Marketing of BIM services:

- Assist in the production of literature and marketing content with the marketing/business development team.
- As needed, presenting our BIM services at relevant client interviews.

Experience & Qualifications

- An accredited Masters or Bachelor of Architecture degree
- 5+ years Architectural Experience, 5+ years' experience with Revit
- License/Certification: Revit certification (preferred)

How to Apply

Please send your resume and cover letter to info@auxoffice.com with the subject line "BIM Coordinator, First & Last Name".

Benefits

- Paid time off
- Paid Sick leave
- Life, Medical, dental, and vision insurance
- Employee assistance program
- 401(k)